



**Neutral Bay Kindergarten  
Early Childhood Learning Centre  
“To open minds and inspire learning.”**

29 B Waters Rd, Cremorne NSW 2090  
Ph: (02) 9953-1237 Email: [admin@neutralbaykindergarten.com.au](mailto:admin@neutralbaykindergarten.com.au)

Established 35 years

**Waitlist Application Form**

**Child’s Name:** ..... **Surname:** .....

**Male or Female:** ..... **Date of Birth:** ..... **Age:** .....

**Position in Family:** ..... **Number of Siblings:** .....

**Country of Origin:** ..... **Language(s) Spoken:** .....

**Days of Attendance: MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY**

**Flexible on attendance days:** (Yes / No) **Preferred Commencement Date:**.....

**Parent 1 Name:** ..... **Parent 2 Name:** .....

**Work Phone:** ..... **Work Phone:** .....

**Mobile:** ..... **Mobile:** .....

**Home Phone Number:** ..... **Home Phone Number:** .....

**Email:** ..... **Email:** .....

**Occupation:** ..... **Occupation:** .....

**Address:** .....

***Please note, a valid email address must be included for one or both parents to ensure we are able to contact you regarding enrolments (even if you are travelling). Applications without a valid email address may miss out on a place if we are unable to contact you.***

Upon receipt of your application form, your child will be placed on the waitlist and the centre co-ordinator will contact you to advise the availability of places. Please note, the completion of the application form does not guarantee immediate placement. Parents will be placed on the waiting list and advised as soon as a place becomes available.

Upon being offered a position, parents will be sent a comprehensive enrolment form and Parent Handbook. The enrolment form must be completed and returned prior to your child’s commencement date, along with a current copy of your child’s immunisation records and a security deposit equivalent to two weeks fees (the security deposit is refundable provided the Centre is given four weeks notice for the withdrawal of your child from the Centre on an enrolled day).

**Orientation:** All new enrolments are welcome to visit the centre prior to commencement, for orientation.

**SIGNATURE:** ..... **DATE:** .....